

Road Safety Authority

Board Meeting Minutes & Action Tracker

Thursday 20 June 2024

Present	In Attendance
Ms Liz O'Donnell, Chairperson	Mr Sam Waide, Chief Executive Officer
Ms Sarah Johnson	Ms Kim Colhoun, Director of Finance & Corporate Services, Board Secretary
Ms Ashling Cunningham	Ms Deirdre Horkan, In house Solicitor
Mr Derek Cawley	Ms Laura Byrne, Executive Office
Mr John Cronin	
Dónall Curtin	
Dave Montgomery	

Board Minutes

1	Apologies and Introductions The members were welcomed to the meeting and the apologies were noted.
2	Meeting in the Absence of the Executive The members did not have a meeting in the absence of the executive.
3	Conflict of Interest Declaration No conflict-of-interest matter was declared by the members present.
4	Minutes from Board Meeting, Decision Record & Action Tracker Amend item 10 to reflect the Board request to ensure papers are presented in a timely manner. Clarification to be provided regarding AT 20 2024 and definition of personal data when the data concerns a company. Data sharing working group established. DPC have approved the process and S.8 approach by RSA. DOT to put legislation in place. Reduce the narrative in Action 56 2022 and include an expected date The minutes were approved subject to agreed amendments.
5	Chairperson's Report There has been a reduction in fatalities in April and May. The increase expenditure on awareness campaigns and 30 mins AGS enforcement is having an impact. 87 fatalities YTD which is 9 more than same period last year. There is a need to ensure this is maintained during the summer months.



	Public Accounts Committee (PAC) opening statement to be issued to Board for feedback. Increased sustainable investment from Government is needed with input from all stakeholders for a whole government approach to road safety and this should be highlighted at PAC. Recent article regarding disqualified drivers discussed. Technology has advanced overriding the need to hand in a licence when disqualified. AGS has the information available on their handheld devices. RSA to call for all AGS members to have AMPR technology available to them as currently this is not available for all AGS members. DOT are responsible for the communication pieces in this area. Current legislation needs to be updated to reflect technology changes. This will be discussed at the meeting with Minister for Justice once it has been rescheduled. Possible next steps include a letter from the Chairperson to the Minister or from the CEO to Dept of Transport. Indecon draft report to be issued to Board Members and a meeting to be scheduled to discuss the findings. The Executive team to review the Indecon draft report and provide feedback to Indecon on any technical inaccuracies.
6	Chief Executive Officer's Report Road Safety Update RSA to provide update to Board regarding adding PPS numbers to driving licences. This was previously discussed at a Board Meeting which was attended by the Courts Service. This could be helpful in identifying disqualified drivers. Meeting requested with the Research team with available Board Members to discuss Hipe data on Serious injuries. It is proposed that Board members be invited to serious injury seminar scheduled for 18 September. T RSA continue to meet with CoVIS supplier on their future plans with day-to-day operations continuing. DOT are aware of RSA concerns. An external review of the current technology is currently ongoing. The SWOT analysis is being drafted and will be issued to ARC. Research on noncompliance with seatbelt wearing has been published. This is an EU wide problem. Risk Report 2024 Updated Corp.12 wording to be shared with Board for their review. ARC risk workshop scheduled for this afternoon.



	RSA to review risk actions as they continue to include controls already in place. The actions need to focus on what is currently being undertaken to reduce the risk to within appetite. Corp 10 – options analysis is outstanding as executive is still awaiting some ARC member’s feedback. Once feedback is received this analysis will be updated and shared with ARC members. Sanction request for permanent driver testers shared with DOT. Corp 1 – why is the recent audit findings not reflected in this risk? This risk is the RSA do not deliver on their actions which is separate to the recent internal audit. The internal audit concerned RSA’s administrative role within the Government Road Safety Strategy which is now led by DOT who chair the RSTP Board. RSA to share internal audit findings with DOT once approved at the next ARC meeting.
7	Legislative Priorities Overview Deirdre Horkan joined the meeting. Presentation and executive view in a word document linking out the critical, essential and nice to have legislative challenges to be shared with Board.
8	Items for Approval Financial Statements 2023 The 2023 financial statements and supporting documentation were approved and digitally signed. It was suggested that consideration be given for the 2024 Financial Statements be signed by the Chairperson and Chair of Audit and Risk committee instead of the CEO.
9	Board Effectiveness Review The executive left the board meeting, and the Board discussed outcomes of the self-assessment questionnaire of the Board Effectiveness.
11	Items for Further Discussion and Any Other Business - Remuneration Committee meeting date TBC for July 2024. Agreed to hold the meeting on 25 July 2024 after the board meeting.



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- **Annual Report** - report to be shared with Board with feedback due on June 27 2024.
- **Keep Left Tourism Campaign and Gamerfest output.**

	Date of Next Board Meeting
	Thursday July 25 2024 in Dublin

Signed:



Chairperson

Date:

25 July 2024

