Road Safety Authority

Board Meeting Minutes & Action Tracker

Wednesday 31 July 2024

Present	**In Attendance**
Ms Liz O'Donnell, Chairperson	Mr Sam Waide, Chief Executive Officer
Ms Sarah Johnson	Ms Kim Colhoun, Director of Finance & Commercial Services, Board Secretary
Ms Ashling Cunningham	Mr Brendan Walsh, Chief Operations Officer
Mr Derek Cawley	Ms Laura Byrne, Executive Office
Mr John Cronin	
Apologies	
Mr Dónall Curtin	
Mr Dave Montgomery	

Board Minutes

1	**Apologies and Introductions** The members were welcomed to the meeting and the apologies were noted.
2	**Approval for the award of the contract for the provision of external procurement and implementation partner services to the RSA** Due to DOT position on only necessary funding approach is there a concern with any new contracts being signed. RSA have been advised to continue business as usual with no DOT instruction regarding entering new contracts. It was noted that DOT are aware of this particular tender process and have raised not concerns. RSA confirmed no OGP framework met the requirements of this procurement. It was confirmed that that these services were procured previously on case-by-case basis which was more costly and time consuming. Should any conflict of interest arise during the contract, measures will be put in place. Cost benefit analysis illustrates the savings rates obtained and also internal capacity and cost savings from the elimination of completing separate procurements. Board approved to award the contract for provision of external procurement and implementation partner services to the RSA.

4	**Approval for the award of the Contract for the Provision of Consultancy Services for the Continued Implementation and Further Development of the RSA Data Strategy** The Board approved the award of contract for the provision of consultancy services for the continued implementation and further development of the RSA Data Strategy.
	AOB • The members were thanks for accommodating this additional meeting to progress these items for decision. • Items for Decision will be moved up the agenda going forward in an effort to avoid the need for set up of additional calls.

Signed: ______________________________

Chairperson

Date: ______________________________