

Emergency Exit Permit Application

Document checklist for applicant

Applicants of an **Emergency Exit Permit** should submit copies of the following documentation to vehiclestandards@rsa.ie.

Document required for Emergency Exit Permit*		✓
Confirmation from PSV Inspector that a permit is required and an outline of what exemptions are to be granted		
Signed declaration by the owner that the vehicle has not been modified since approval – with the exception of wheelchair lifts		
Copy of Vehicle Registration Certificate		
Copy of vehicle import receipt (if applicable)		
Copy of Certificate of Conformity (CoC) or Certificate of Initial Fitness (COIF)		
Weighbridge receipt for Mass in Running Order		
Number of passengers with wheelchair carrying capacity (if applicable)		
Number of passengers without wheelchair carrying capacity		
Letter stating that a wheelchair lift has been fitted and maintained per manufacturer's specification (if applicable)		
Clearly Labelled Photographic Images of vehicle:	Signage – passenger accommodation	
	Interior of the vehicle	
	Bus layout/seating positions	
	Glass approval markings for all break glass exits	
	Anchorage strengthening for underfloor (if applicable)	
Emergency Exits Information. • Total number of emergency exits • Location of emergency exits • Images of emergency exits dimensions		

• <i>Images of emergency exits location on vehicle</i>	
<i>If your vehicle is not type approved: Copy of seat belt certification</i>	
<i>If your vehicle is more than one year old: Copy of Certificate of Roadworthiness</i>	
<i>If your vehicle has been modified: Modifications report</i>	
Copy of professional indemnity to accompany the modifications report – must cover date of modification as stated on modifications report	

*Additional documentation may be requested by the RSA as appropriate

